



### Company Mentorship Application

Company Name: Rupp Foundation  
 Supervisor's Name and Title: \_\_\_\_\_  
 Department: \_\_\_\_\_  
 Supervisor's Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_  
 Company Address: \_\_\_\_\_  
 Company's Website Address: \_\_\_\_\_

#### Internship Information

##### Organization Description

Please include overview of company including mission statement and services provided. Provide any information that will help the student better understand your organization.

SUMMARIZE GRANT PROPOSALS  
ASK QUESTIONS  
STUDY Budget sheets

##### Internship Title and Responsibilities

What will your intern's title be? What tasks and projects will they participate in? Any additional ways they will be involved in your organization?

see how the various organizations work  
Go out location

##### Intern Requirements

Are there any specific skills and qualifications you expect from your intern? For example, would you like someone with an exceptional understanding and use of Microsoft Excel or similar programs? Do you prefer someone studying a certain concentration area? With a certain GPA? Please be specific.

Background in non profits

Internship Learning Objectives (**IMPORTANT**)

*What can the intern expect to take away from this internship? Any specific skills they may not otherwise learn in the classroom? Will they learn in depth knowledge about a certain area of your organization? Think about what the intern's daily tasks will be and what the student will write on his or her resume.*

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GRANT WILKING  
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Permission to post company mentorship application on BRF website is granted by:

\_\_\_\_\_ signature

\_\_\_\_\_ print name

\_\_\_\_\_ title & date