



Forward

Company Mentorship Application

Company Name: Chiampou Travis Besaw & Kershner LLP
Supervisor's Name and Title: Terri O'Brien, Director of Human Resources
Department: N/A
Supervisor's Phone Number: 716-630-2458 Email Address: tobrien@chiampou.com
Company Address: 45 Bryant Woods N. Amherst, NY 14228
Company's Website Address: www.chiampou.com

Internship Information

Organization Description

Please include overview of company including mission statement and services provided. Provide any information that will help the student better understand your organization.

Chiampou Travis Besaw & Kershner LLP (CTB&K) was founded in 1994 and is comprised of a partner group who were previously associated with International accounting firms. Although the partners of both firms enjoyed success with former International accounting firms, we realized that a locally owned and operated organization would better serve our entrepreneurial and privately owned client bases. Our goal was to leave behind the administrative responsibilities and overhead of an International organization and focus on client service. We have built our firm around the mission of client satisfaction. All of our processes, compensation systems, recruiting, and culture are monitored and measured against this mission. We have aligned our firm with some of the fastest growing and most entrepreneurial businesses in Western New York and are proud to share a similar philosophy.

Our firm culture is driven by the entrepreneurial spirit of the Partner group. The Firm consists of approximately 85 employees who work in a "business casual environment with a professional attitude." The Partner group manages by committee and ALL decisions are made locally. The Senior Management team is involved in day-to-day activities and works side by side with the professional and administrative staff to achieve the Firm's mission. The relaxed atmosphere and open-door policy makes it a comfortable work environment for every Firm Associate. We understand the need for balance between professional and personal lives. We offer a caring and nurturing environment where professionals can learn and grow at a pace that is appropriate for each. Our culture emphasizes respect for, and development of the individual to allow any person to realize his or her potential.

"We are a firm committed to maintaining high standards of excellence in delivering professional services that exceed our client's expectations and to creating an environment for our people which provides challenging opportunities and an enriching work experience."

Internship Title and Responsibilities

What will your intern's title be? What tasks and projects will they participate in? Any additional ways they will be involved in your organization?

Temporary staffs over the summer at CTB&K are given the title "Summer Intern". He/she will perform various tasks throughout the firm in order to obtain wide exposure to the accounting environment. Interns work on a variety of projects based on the needs of our clients. Interns are invited to attend meetings, participate in training sessions and are also encouraged to learn various aspects of how a CPA firm operates. Responsibilities also include assistance with engagement file organization, file management and entry level research. The Management Team at CTB&K will work closely with the individual to ensure an educational and rewarding experience.

Intern Requirements

Are there any specific skills and qualifications you expect from your intern? For example, would you like someone with an exceptional understanding and use of Microsoft Excel or similar programs? Do you prefer someone studying a certain concentration area? With a certain GPA? Please be specific.


CTB&K seeks students with a strong work ethic, a positive attitude and an excellent team player. Interns should be expected to have excellent organizational and communication skills. Must be able to present them self in a professional manner. Interns should also have experience using Microsoft Office products such as Word, Excel, and PowerPoint.

Internship Learning Objectives (IMPORTANT)

What can the intern expect to take away from this internship? Any specific skills they may not otherwise learn in the classroom? Will they learn in depth knowledge about a certain area of your organization? Think about what the intern's daily tasks will be and what the student will write on his or her resume.

CTB&K interns will learn about the day to day workings of a public accounting firm. They will gain a higher comfort level in the areas of document preparation, professional etiquette and other skills that will help the individual become better acquainted with an office environment so they can better prepare themselves for the future.

Permission to post company mentorship application on BRF website is granted by:



(Signature)

EUGENE G. KERSKNER

Print Name

Partner 12/14/09

Title and Date