

# **Buffalo Renaissance Foundation**

## **Company Mentorship Application**

Company Name: Damon & Morey, LLP  
Supervisor Name and Title: Peter Marlette Esq. Managing Partner  
Department: N/A  
Supervisors Phone Number: 716-858-3763  
Company Address: 200 Delaware Avenue Suite 1200  
Buffalo New York 14202-2150  
Company Website Address: [www.damonmorey.com](http://www.damonmorey.com)

## **Internship Information**

### **Organization Description**

*Please include overview of company including mission statement and services provided. Provide any information that will help the student better understand your organization.*

Founded in 1917, Damon Morey LLP is a multi-service law firm calling on the knowledge and experience of more than 80 attorneys. Founded in 1917, Damon Morey has a statewide practice, with a strong regional presence in Western and Central New York. It currently maintains three offices – the firm’s headquarters in Buffalo, a second office in Clarence, and a third in Rochester.

The attorneys of Damon Morey LLP understand that creative problem-solving and innovation have never been more important in the practice of law. Today’s complex legal environment requires the research and collaboration of attorneys experienced in varied areas of the law. Our attorneys, paralegals and support personnel are organized into distinct departments which include the following:

- Banking and Real Estate
- Business and Corporate Law
- Business Litigation and Insolvency
- General Litigation
- Labor and Employment
- Probate, Trust and Estate

Whether closing a financing transaction, appearing in court on a litigation matter, or negotiating a collective bargaining agreement, the attorneys at Damon Morey remain true to the firm’s

founding vision – the practice of law with uncompromising integrity and an insistence on obtaining the best possible results for our clients.

In addition to the ability of its own lawyers, Damon Morey is able to work with law firms throughout the world via its membership in the American Law Firm Association (“ALFA”). Based on an extremely competitive process, a single firm member is selected by ALFA for each major metropolitan area. Damon Morey is proud to be the local representative for ALFA. ALFA member firms represent domestic and foreign clients in manufacturing, service, financial and professional enterprises throughout the world.

Damon Morey is consistently recognized as a growing organization, both financially and professionally. While not a complete list of the firm’s accomplishments, the following are some of our recent awards and recognition:

- Recognized for high professional legal standards and ethics as a member of Martindale-Hubbell's Bar Register of Preeminent Lawyers; AV rated - with "A" signifying the highest level of legal ability, while "V" denotes very high adherence to the professional standards of conduct, ethics, reliability, and diligence.
- Identified as one of the top five law firms in Buffalo, New York by Business First of Buffalo and Corporate Board Member Magazine.
- Named as a member of the Of Counsel 700 Largest US Law Firms and the New York Law Journal’s Top 100.

Since its founding, Damon Morey has set the standard in legal services. Damon Morey attorneys are dedicated to providing the highest quality legal services on time and at a reasonable cost. Through our quality relationships, we can best understand, address and anticipate each client's unique legal and procedural needs.

Damon Morey emphasizes the personal component of client service. From our most senior partner to the most junior associate, we are readily available to our clients irrespective of the hour or the locale. Satisfying the professional needs of our clients is our paramount objective. We provide prompt communication, in language that non-lawyers can understand; timely, efficient production of documents; and estimates of our fees on particular projects. As a result, we are trusted advisors in all areas of our clients’ business and personal lives.

#### Internship Title and Responsibilities

*What will your intern’s title be? What tasks and projects will they participate in? Any additional way they will be involved in your organization?*

At Damon Morey our interns are not given a specific title. They will be referred to as interns. However, the content and exposure they will receive will be at the same level of a Law Clerk. The interns will be involved in various tasks, attend various meetings and will be provided a platform that will give them exposure to various aspects of a firms practice and the law. The goal of our internships is to provide each individual with an experience that will help them grow both personally and professionally. The interns will be invited to various activities including court appearances, mediations and arbitrations, and depositions. In addition to their exposure of the

law, the interns will have an opportunity to sit with the Director of Human Resources. These meetings will help the intern develop a resume that they can use to look for employment, apply to law school or graduate school. These meetings will help and guide the intern/student through some career counseling exercises to make sure they understand their strengths and areas of interests. At the end of the day, this experience should be both rewarding and educational.

#### Intern Requirements

*Are there specific skills and qualifications you expect from your intern? For example, would you like someone with an exceptional understanding and use of Microsoft Excel or similar programs? Do you prefer someone studying a certain concentration area? With a certain GPA? Please be specific.*

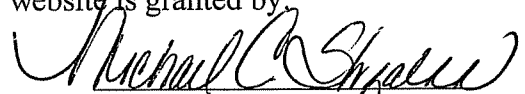
At Damon & Morey, LLP we seek internship candidates who have excellent analytical skills, a focus on results, the ability to articulate complex ideas, and creative problem solving abilities. Candidates must also demonstrate strong interpersonal and communication skills, effective teamwork, attention to detail, and the ability to quickly assess problems and find workable solutions. Candidates must have demonstrated strong academic performance and professional drive. Candidates must be able to demonstrate clearly the ability to manage multiple projects in an environment that is fast-paced and highly dynamic.

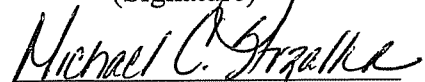
#### Internship Learning Objectives (IMPORTANT)

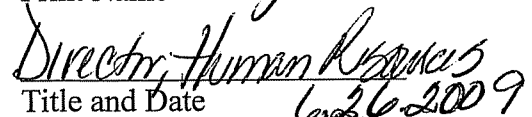
*What can the intern expect to take away from this internship? Any specific skills they may not otherwise learn in the classroom? Will they learn in depth knowledge about a certain area of your organization? Think about what the intern's daily tasks will be and what students will write on his or her resume.*

The goal is to blend the academic with "real world experience". When the internship has been completed, the individual should walk away with a general understanding of operations, management and administration of a law firm. The legal interns at Damon & Morey, LLP should depart with a general understanding of legal research, document management and preparation and developed writing skills. This blend of "real world" and academic experience should provide each intern with a better understanding of the legal profession so that they can be better prepared for this future.

Permission to post company mentorship application on BRF website is granted by:

  
(Signature)

  
Print Name

  
Title and Date